

Navigating the Birth to Three Fiscal Portal: Claims Awaiting EOBs

Users should routinely utilize this report to identify claim records that have been billed to insurance, have not been rejected, that are 25 days or older for which EI Billing has not received electronic 835 adjudication response from the insurance company and no EOB adjudication has been entered. When a user see’s a record on the report list, they should investigate and provide PCG with a scanned paper copy of the EOB. Once the EOB information is entered, the claim record is removed from the Claims Awaiting EOBs report. Best practice is for this report to viewed at least weekly.

5 Steps [View most recent version](#) 

Created by
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Creation Date
Apr 02, 2025

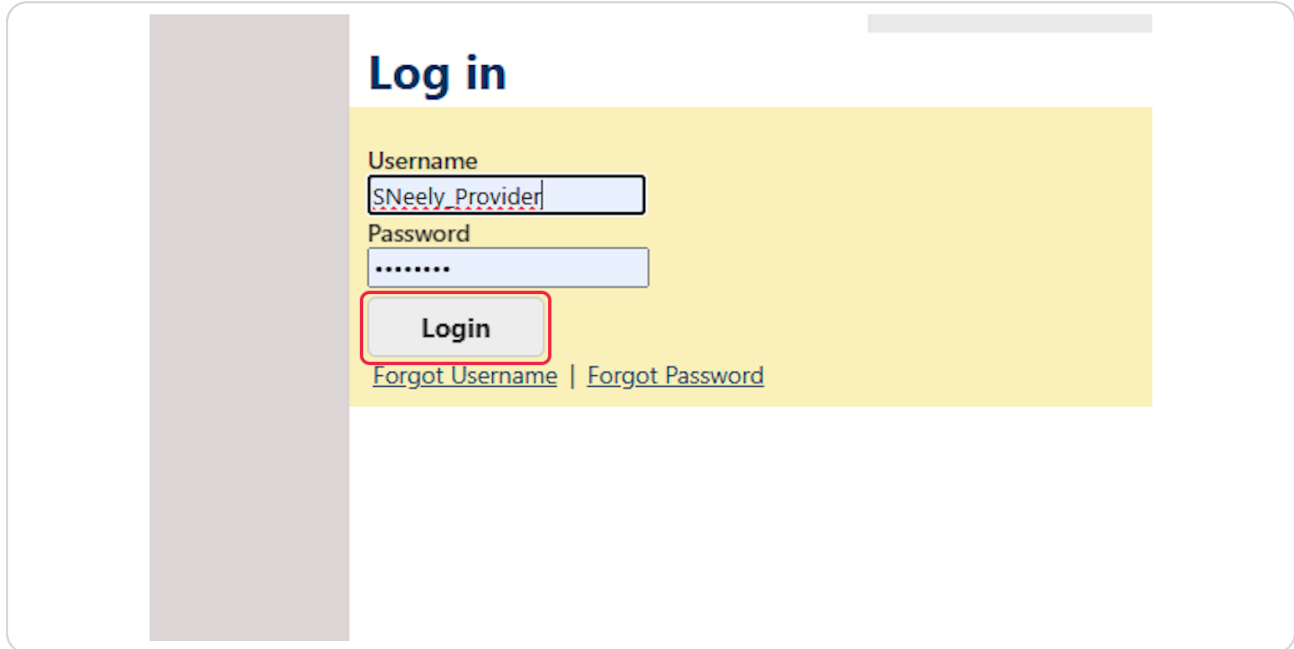
Last Updated
Apr 02, 2025

Log in to the Portal.

5 Steps 

STEP 1

Click on Login



The screenshot shows a login interface with a light gray sidebar on the left. The main content area has a white header with the text "Log in" in blue. Below the header is a yellow rectangular box containing the login form. The form has two input fields: "Username" with the text "SNeely_Provider" and "Password" with masked characters ".....". Below the password field is a "Login" button with a red border. At the bottom of the yellow box are two links: "Forgot Username" and "Forgot Password".

STEP 2

A. Select the Reports tab

B. Select Insurance

C. Select Claims Awaiting EOBs

Birth to Three Fiscal Portal



LOGOUT

Maintenance ▶ Reports ▶ Help ▶ My Account

to EI Billing

Claiming

CPT Codes

Family Cost Participation Reports

Financial

Insurance

Medicaid

Summary Reports

ventions

providers and it is the first item listed.

Claims Awaiting EOBs

Insurance Remittance Data

Insurance 835 Checks

Insurance 835 Remittance Details

Posted EOBs

# Claims		
2637		
419		

	\$908,060.92
	\$55,938.00

STEP 3

The following is a list of insurance claims 25 days or older for which EIBilling has not received remittance from the insurance company and no EOB has been entered by the provider.



Birth to Three Fiscal Portal



LOGOUT

What would you like to do? Search by keyword

Home Claiming ▶ Maintenance ▶ Reports ▶ Help ▶ My Account

Claims Awaiting EOBs

From To Search

The following is a list of insurance claims 25 days or older for which EIBilling has not received remittance from the insurance company and no EOB has been entered by the provider.

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STEP 4

Filter Dates

Providers can leave filter option off for specific dates of service. This is typically not recommended due to this report timing out if there are many records waiting on an adjudication response.

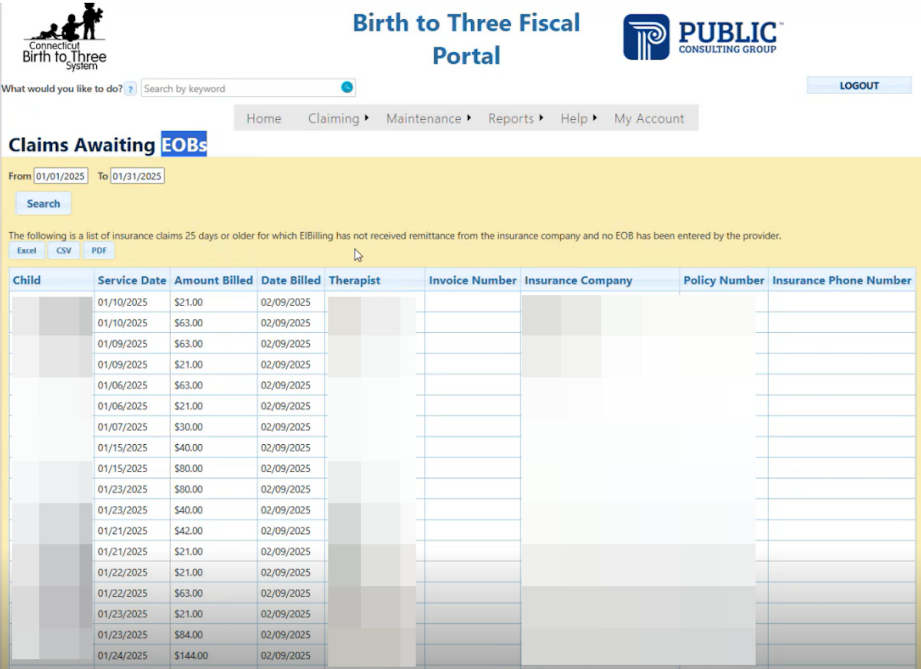
The screenshot shows a web application interface. At the top, there is a navigation bar with the text "What would you like to do?" followed by a question mark icon and a search input field labeled "Search by keyword". To the right of the search bar is a "Home" button. Below the navigation bar, the main heading is "Claims Awaiting EOBs". Under this heading, there is a date filter section with "From" and "To" labels. The "From" date is set to "12/01/2024" and the "To" date is set to "04/30/2025". Below the date filters is a "Search" button, which is highlighted with a red rectangular border. Below the search button, there is a text area that reads: "The following is a list of insurance claims 25 days or older for which EI". At the bottom of this text area, there is a message in a light blue box: "There are currently no claims flagged as awaiting EOBs."

STEP 5

Report Use

This provides the provider with claims awaiting an adjudication response or an EOB because an electronic remittance or an EOB for a particular claim has not been received for the child. Providers can use this on a weekly or daily basis to see what has been adjudicated or not across the 25-day mark.

The provider can see the child, find the EOB for the date of service listed and submit to PCG by fax, email, or Dynamics ticket so that PCG can enter EOB information for child by specific insurance company.



Birth to Three Fiscal Portal

What would you like to do? Search by keyword

Home Claiming Maintenance Reports Help My Account

Claims Awaiting EOBs

From 01/01/2025 To 01/31/2025

Search

The following is a list of insurance claims 25 days or older for which EBilling has not received remittance from the insurance company and no EOB has been entered by the provider.

Excel CSV PDF

Child	Service Date	Amount Billed	Date Billed	Therapist	Invoice Number	Insurance Company	Policy Number	Insurance Phone Number
	01/10/2025	\$21.00	02/09/2025					
	01/10/2025	\$63.00	02/09/2025					
	01/09/2025	\$63.00	02/09/2025					
	01/09/2025	\$21.00	02/09/2025					
	01/06/2025	\$63.00	02/09/2025					
	01/06/2025	\$21.00	02/09/2025					
	01/07/2025	\$30.00	02/09/2025					
	01/15/2025	\$40.00	02/09/2025					
	01/15/2025	\$80.00	02/09/2025					
	01/23/2025	\$80.00	02/09/2025					
	01/23/2025	\$40.00	02/09/2025					
	01/21/2025	\$42.00	02/09/2025					
	01/21/2025	\$21.00	02/09/2025					
	01/22/2025	\$21.00	02/09/2025					
	01/22/2025	\$63.00	02/09/2025					
	01/23/2025	\$21.00	02/09/2025					
	01/23/2025	\$84.00	02/09/2025					
	01/24/2025	\$144.00	02/09/2025					

